

Aoyama, Joyce

From: Aoyama, Joyce
Sent: Wednesday, December 04, 2013 2:49 PM
To: Plotke, David; Smith, Candace
Subject: Possible Records Schedules

Candace and David,

I did some digging into ORC history, and a lot of miscellaneous files are in 207b. Maybe 207a would be a nice compromise.

[211](#) – Compliance Files

[207](#) – in EPA 211 above it states, " Upon issuance of a notice of violation or referral to Regional Counsel or other office with enforcement authority, the file becomes an enforcement action file. See EPA 207 for disposition instructions for enforcement actions."

[006b](#) – Program Management – routine program files

Thank you,

Joyce Aoyama
Regional Records Manager
ASRC Primus Solutions
U.S. EPA-Region 10, CON-078
(206) 553-2595 voice; (206) 553-0714 fax